

**Thrive Counselling
Board of Directors Meeting
April 14, 2020
WebEx Meeting (Virtual)
5:30pm – 7:00pm**

Present:

Al Albano, Chair
Sue Biggs, Vice Chair (served as Chair)
Kate Graham
Patrick Copeland
Lorraine Fedurco
Andre Rodrigues
Jocelyn Chadwick
Adriana Halliwell (taking minutes)
Kayla Jourdan
Chondrena Vieira-Martin, Executive Director

Regrets:

Celso Mata
Chris Jasiewicz

1. Welcome and Call to Order:

Al welcomed however did not have access to files. Sue offered to chair and called the meeting to order at 5:44pm.

2. Approval of Agenda:

Moved: Kate **Seconded:** Al **Carried**

3. Declarations of Conflict of Interest: None

4. Approval of Minutes of April 14th Meeting:

Approved with Kayla's last name corrected (Jourdan)

Moved: Al **Seconded:** Lorraine **Carried**

5. Business Arising: None

6. Pandemic Update:

- Discussed the Ministry ask to reopen the PAR program virtually and the need to think creatively given limited access to equipment to support group sessions, and limited resources to offer individual phone counselling.

- Discussed security of the platforms used and security and privacy protocols for both staff and clients.

7. Board Work Plan

- AGM: Rescheduled to September 15th
- Budget: Will be available in June as February draft needs revisions for current situation.
- Audit: Office manager has recommend proceeding with the audit. Previous auditor has retired, but firm will carry out the engagement.
- Complaints review: None
- Quality Improvement Plan: Deprioritized as “in survival mode”
- Fundraising Plan: Focus on securing grants – both United Way and Burlington and Oakville Community Foundations have all received government funding. Jocelyn indicated that the province has made funding available for low income and OW recipients and shared a site with additional details. <https://www.halton.ca/For-Residents/Immunizations-Preventable-Disease/Diseases-Infections/New-Coronavirus/Social-and-Community-Supports>

8. Financial Report

Discussion around possibility that Thrive could see a deficit due to funding and revenue gaps and extraordinary expenses. Chondrena has the Board’s support, and the Board is prepared to make timely decisions on spend exceeding Chondrena’s authority (\$5,000).

9. Board Schedule

Board will meet on June 9th (given AGM deferral) and will hold July and August meetings.

10. ED Report

Notice to bargain received, but work may be minimal as Thrive falls under Bill 124, maximum 1% increase.

11. In-Camera

All members to email any comments to Al.

12. Adjournment

Moved to adjourn at 6:41pm. Next meeting on June 9th.

Moved: Kate **Seconded:** Loraine **Carried**