

**Thrive Counselling  
Board of Directors Meeting**

**January 9, 2018  
3800 Constable Henshaw Blvd., Burlington, ON  
5:30PM – 6:45PM**

**Present:**

Al Albano, Chair  
Tanya Hall  
Loraine Fedurco  
Chondrena Vieira-Martin, Executive Director  
Hans Reitknecht  
Kate Graham  
Chris Jasiewicz (Minutes)  
Carmen Harvey  
Celso Mata

**Regrets:**

Sue Biggs, Vice Chair

**1. Welcome and Call to Order:**

Al welcomed those present and called the meeting to order at 5:37pm

**2. Approval of Agenda:**

Moved: Chris    Seconded: Tanya

**3. Declaration of Conflict of Interest:**

None declared

**4. Approval of Minutes for December 2017:**

Moved: Kate    Seconded: Carmen

**5. Business Arising:**

Pledge of Confidentiality was given to Celso to sign, as was the Vulnerable sector sign off.

**6. Office Location Update:**

Existing Oakville landlord continues to press for Thrive to stay. Landlord is offering to compensate for parking. Dorval location is now off the table, although Morden & Speers are playing ball and have agreed to correct the minor issues identified. This landlord had agreed to rent 3700 s.f and allow for 700 s.f. shared for group session use. Existing landlord has come back and agreed to requests which will result in \$50k savings. Morden & Speers location has also come back and revised their rate to include janitorial.

**7. Fundraising Planning:**

Chondrena met with the ED at Women's Center, who is interested in helping with fundraising. They are experienced, as majority of their funding comes in privately. One idea is to jointly bring in a speaker for a session. Another is a silent auction – they suggested an organization that currently runs these auctions.

Al brought forth that Wal Mart offers grants of up to \$2,500 per organization. Since Thrive are located in Oakville, Burlington, Milton, we could apply to the store in each area.

**8. Fundraising Resource Development Plan as per Governance Assessment:**

We need to have a fundraising development plan, which includes a target of how much we need to try to raise each year. Looking at fundraising income and expenses 8 months YTD, we are tracking to \$15k (after expenses) fundraising income for the year.

We need to identify what the fundraising is to be used for. Training is one option. Operational requirements like staff and equipment should be included as well. New programs and program development could be included also.

**9. Financial Report:**

Ministry of Community and Social Services notified Chondrena that there should be additional money granted to us. This is in response to minimum wage hikes.

**10. ED Report:**

No issues/questions.

**11. In Camera:**

Session led by Al Albano, Chair

Started at 6:38PM

Ended at 6:42PM

**12. Adjournment:**

6:43PM

Next Meeting: February 13, 2018