

SUPERVISED ACCESS PROGRAM OPERATIONS MANUAL

FEES

We are committed to ensuring safe, conflict-free access for children

We are committed to providing this service cost-effectively

As provincial funding has been capped for several years, service fees are necessary in order to continue service levels

Each Parent/Guardian will be charged an annual fee

This fee is due at the intake interview and annually thereafter if service is to continue

Annual fees include the following:

- Intake interview
- orientation tour of the visit site for participating children
- Letters
- Visits or exchanges for one year. **Please note that the annual fee is the same whether the service is used weekly, monthly or only a few times a year.**

The annual fee does not include copies of visit/exchange observation notes.

The annual fee is as follows:

January 2017 \$100 per parent/guardian (\$200 per family)

January 2018 \$150 per parent/guardian (\$300 per family)

A parents/guardian who provides confirmation that they receive ODSP, OW or EI benefits will be charged a reduced annual fee as follows:

January 2017 \$25

January 2018 \$50

If the court specifies that parents pay certain percentages of the cost, this will be calculated using the cost per family. For example if the costs are to be split 60/40 then in January 2017 one parent will pay \$120 and the other \$80

Fees are non-refundable.

Policy will apply to families starting service in January 2017

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Fees for observation notes

Observation notes for supervised visits or exchanges are available to parents and their counsel on request with at least two weeks advance notice. The observation notes are paid for by the requestor unless specifics are provided in the Court Order. Copies are provided to the other parent/guardian and their counsel (if represented)

A \$20 deposit is required with the request.

The total cost is based on number of pages:

Up to 10 pages:	\$20	51-60	\$120
11-20 pages:	\$40	61-70	\$140
21-30	\$60	71-80	\$160
31-40	\$80	81-90	\$180
41-50	\$100	91 and over	\$200

Exceptional Circumstances

There are occasions when extra staffing is required in order to provide service safely in a group environment. In those circumstances the extra cost of staffing will be paid by the parents/guardians, should they choose to use our services.